GUIDELINES FOR THE RELEVANCE AND TECHNICAL ASSESSMENT

**EDUCATION SECTOR FUND "DIGITAL INCLUSION: EDUCATION
WITH NEW HORIZONS"**

The following is a basic guide to the assessment of the projects. Each item and sub item is accompanied by a set of guiding questions to help undertake the assessment. While these questions are the basis of the assessment, it does not follow that the rating of each item or subitem should not incorporate or be based on other aspects that the assessor may deem applicable. In addition, it is clear that in some cases it will not be possible to answer all the guiding questions.

A. RELEVANCE ASSESSMENT

Is the proposal a research project?		
RATING	**Unsatisfactory**	**Satisfactory**
Support your assessment:		

Is the submitted proposal in line with the objectives of the Fund as defined in the Terms and Conditions of the Call? Is the topic to be addressed consistent with any of the lines of research defined in the Terms and Conditions of the Call?		
RATING	**Unsatisfactory**	**Satisfactory**
Support your assessment:		

• If the two criteria are satisfactory, the PROJECT IS RELEVANT
• If either of the criteria is UNSATISFACTORY, the PROJECT IS IRRELEVANT and will not go through to technical assessment. Therefore, special attention is requested for supporting this assessment.

B. TECHNICAL ASSESSMENT

1. TECHNICAL-SCIENTIFIC CONTENT (35%)

1.1 Originality and contribution to the field of knowledge (30%)

- Is the implementation of the project justified and relevant in the context of the current status of knowledge?
- Is there evidence of a suitable, updated and comprehensive review of relevant literature for the implementation of the Project?
- Is the problem to be solved appropriately delimited and raised?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

1.2. General objective, specific objectives and expected results (30%)

- Are the general objective, specific objectives and expected results stated clearly and are they feasible?
- Are they consistent with the issues raised by the project?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

1.3. Research design and methodology (20%)

- Are the research design and methodology properly stated?
- Is the proposed methodology adequate for the objectives of the Project?
- Does the research design contemplate any of the epistemological approaches identified as priorities (learning analytics, foresight, benchmarking?
- Does the research design reflect the interdisciplinary nature of the proposal?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

1.4. Work plan (20%)

- Are the activities consistent with the proposed objectives and methodology?
- Do the schedule and responsibilities planned in the work packages contribute to proper implementation of the project?
- Is the distribution of time for each activity suitable?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

2. CONTRIBUTIONS AND IMPACT OF THE PROJECT (25%)

2.1. Project contributions (35%)

- Does the project involve a significant contribution to knowledge?
- Does the project contribute to one or more lines of research?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

2.2. Impact (35%)

- Will the expected results have a significant impact on scientific knowledge?
- Do the expected results contribute to understanding the relationship between digital technologies and learning?
- Are the impacts described as measurable in the project relevant to knowledge?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

2. 3. Strategy for dissemination, transfer, ownership and use of the findings (15%)

- Have mechanisms been planned for the dissemination of the research findings?
- If applicable, does the project include clear ways to protect intellectual property (patents, licensing, etc.)?
- Does it include appropriate mechanisms to ensure the free availability and/or reuse of research inputs?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

2.4. Ethical aspects (15%)

- Is the choice of ethical framework for the research properly supported?
- Have the necessary measures to ensure compliance with this framework been contemplated?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

3. RESOURCES FOR PROJECT IMPLEMENTATION (25%)

3.1. Human resources (70%)

- Do the researchers have the necessary training, skills and/or scientific background for the proper conduct of this research?
- Are the members' duties and responsibilities clearly and properly defined?
- Is the dedication of the different participants in the project appropriate for their roles? Is the amount of time and effort suited to the scope of the Project?
- Does the project contemplate the building of inter-institutional partnerships with other national and/or international institutions to enrich the research proposal?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

3.2. Other resources and budget (30%)

- Is the budget well-structured for the undertaking of he planned activities and achievement of the Project objectives?
- Does the project have complementary means of funding?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

4. SCHOLARSHIP APPLICANT AND MASTER DEGREE THESIS PROJECT (15%)

4.1. ACADEMIC BACKGROUND OF THE SCHOLARSHIP APPLICANT (50%)

- Academic background: emphasis at academic.
- Professional and research experience in the field of knowledge relevant for the scholarship.
- Scientific, literary or technical production.

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

4.2. THESIS PROJECT (50%)

- Does the thesis project involve a significant contribution to knowledge?
- Evaluate the relevance and quality of the activities scheduled in relation to the degree that will be obtained.
- Evaluate the thesis project in relation to the scholarship: clarity and quality of the

information provided.
- Is there a coherence and relation between the thesis proposed and the overall project?

SCORE	Unsatisfactory (1-3)	Fair (4-6)	Good (7-8)	Very good (9-10)	Outstanding (11-12)

Support your assessment:

OVERALL JUDGMENT OF EXTERNAL ASSESSMENT

SCORE	Projects with major observations (1 - 8)	Projects with minor observations (9-10)	Outstanding project (11- 12)

Support your assessment:

GLOBAL ASSESSMENT OF THE ASSESSMENT AND MONITORING COMMITTEE

1. Judgment

- Should this application be funded?

YES	
NO	

2. Global Rating

Outstanding project	**(11- 12)**
Project with minor observations	**(9-10)**
Project with major observations	**(1 - 8)**

Support your assessment: